

2017 Downey Ride & Stride

Sunday, May 7, 2017

VENDOR BOOTH FORM



Name of Organization: _____

Type of Booth: Information Merchandise Services

Main Contact: _____

Mailing Address: _____

Daytime Phone: _____ Email: _____

Additional Contact Person: _____

Daytime Phone: _____ Email: _____

Will you be selling anything at your booth: ____ Yes* ____ No

*If you will be selling to the public you are required to apply for a one-day Downey business license. This can be completed at Downey City Hall located at 11111 Brookshire Ave, Downey, CA 90242 at the cashier's counter. The business license fee is \$31 in addition to the vendor booth fee. You must provide patrons receipts for any purchases that are made.

Please describe what information, services or merchandise your organization will be providing for the event. This will help us decide where you will be placed along the event route.

Each vendor group will be provided one 6ft. rectangular table and two folding chairs. No power will be provided. Each group is responsible for providing their own shade structure. The city will NOT be providing any shade structures or power outlets.

The fee for the vendor booth is **\$35**. This can be submitted at the Parks and Recreation Office at 7850 Quill Dr. Downey, CA 90242 via cash, check or credit/debit card. Please make your check payable to: **City of Downey**. City of Downey Tax #951918226. Deadline for submittal of paperwork and payment is **Friday, March 3, 2017**. We encourage you to submit your forms as early as possible as vendor space is limited.

Return this form to:

City of Downey Park and Recreation Department
Attn: Alejandra Garcia
7850 Quill Dr. Downey, CA 90241

Or email to: agarcia@downeyca.org

For more information, please call Alejandra at 562-904-7223
www.downeyrideandstride.com (Event Website)
www.downeyca.org

For Office Use Only:

Form received: _____

Payment received: _____

Notes: _____
